

VOLUNTEER FIREFIGHTER APPLICATION

RINCON VALLEY FIRE PROTECTION DISTRICT

8200 Old Redwood Hwy, Windsor, CA 95492 707-539-1801 Fax 707-539-3046

| PERSONAL INFORMATION | | |
|---|---|--------------------------|
| NAME: Last, First, Middle | | |
| ADDRESS: | | |
| SOCIAL SECURITY NUMBER: | | DRIVER'S LICENSE NUMBER: |
| HOME PHONE: | CELL PHONE: | PAGER NUMBER: |
| Have you ever been convicted of a felony? (Note: A "yes" answer will not necessarily disqualify you from employment) <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| EDUCATION & TRAINING | | |
| HIGH SCHOOL: | DIPLOMA or GED: <input type="checkbox"/> YES | |
| COLLEGE: | UNITS/DEGREE: | |
| COLLEGE: | UNITS/DEGREE: | |
| COLLEGE: | UNITS/DEGREE: | |
| LICENSES/CERTIFICATES/SKILLS | | |
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EMPLOYMENT HISTORY

CURRENT EMPLOYER (Name, Address, Phone Number):

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| DUTIES: | DATES OF EMPLOYMENT: |
|---------|----------------------|

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|---|---------------------|
| MAY WE CONTACT: <input type="checkbox"/> YES <input type="checkbox"/> NO | REASON FOR LEAVING: |
|---|---------------------|

PREVIOUS EMPLOYER (Name, Address, Phone Number):

| | |
|---------|-----------------------|
| DUTIES: | LENGTH OF EMPLOYMENT: |
|---------|-----------------------|

| | |
|---|---------------------|
| MAY WE CONTACT: <input type="checkbox"/> YES <input type="checkbox"/> NO | REASON FOR LEAVING: |
|---|---------------------|

PREVIOUS EMPLOYER (Name, Address, Phone Number):

| | |
|---------|-----------------------|
| DUTIES: | LENGTH OF EMPLOYMENT: |
|---------|-----------------------|

| | |
|---|---------------------|
| MAY WE CONTACT: <input type="checkbox"/> YES <input type="checkbox"/> NO | REASON FOR LEAVING: |
|---|---------------------|

PREVIOUS EMPLOYER (Name, Address, Phone Number):

| | |
|---------|-----------------------|
| DUTIES: | LENGTH OF EMPLOYMENT: |
|---------|-----------------------|

| | |
|---|---------------------|
| MAY WE CONTACT: <input type="checkbox"/> YES <input type="checkbox"/> NO | REASON FOR LEAVING: |
|---|---------------------|

APPLICANT'S STATEMENT

I certify that all the statements herein are true, and I understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

I understand that Rincon Valley Fire Protection District will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein, except where noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.

I understand and agree that I may be required to undergo drug screening and physical and psychological examinations, and I agree and consent to take such examinations at such time as designated by the District and to release the District, its directors, officers, agents, or employees from any claim arising in connection with the use of such tests.

I understand this application will be active for a period of one year; after that time, I must submit a new application.

I understand this application is not a contract of employment.

Signature_____
Date

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**VOLUNTEER FIREFIGHTER
HIRING PROCESS INFORMATION**

APPLICATION PROCESS

An individual interested in becoming a Volunteer Firefighter with the Rincon Valley Fire Protection District must submit a completed application form along with an original DMV printout record of the applicant's driving history.

The candidate will be notified in writing whether or not their application has been accepted.

Periodically, candidates will be interviewed by members of the hiring committee. If the candidate passes the initial interview, a second interview by a chief officer may take place. If the candidate is continued in the process a complete medical evaluation and background check will be conducted by the District's contracted providers.

DURING THE FIRST YEAR


The first year will serve as a probationary period for all new volunteer firefighters. During this period all probationary volunteer firefighters must, 1) attend the minimum required scheduled drills; 2) complete the Basic Skills Academy; and 3) obtain the required first aid and CPR training.

There may be limitations placed on probationary firefighters such as; limited response to emergency incidents based on training and experience; no driving of emergency apparatus to or at an emergency scene.

At intervals throughout the probationary process firefighters shall be subject to evaluations to assess their abilities and assist in setting training needs.

AFTER THE FIRST YEAR

At the end of one year all probationary firefighters will be evaluated on performance. Appointment as a volunteer firefighter will occur after a satisfactory evaluation is obtained. Failure to fulfill probationary requirements, including absence from scheduled training, may result in the dismissal of the probationary firefighter.

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| RINCON VALLEY FIRE PROTECTION DISTRICT  | District Handbook Administrative Section | A.1.4 |
| Effective Date: 4/11/2005 | General Information District Description | Page 1 of 1 |

DISTRICT DESCRIPTION

The Rincon Valley Fire Protection District (The District) is an independent special district governed by an elected board of directors. The District provides fire and emergency services within the District boundaries and to surrounding areas as contracted. The District lies approximately 60 miles to the north of the City of San Francisco and is adjacent to the City of Santa Rosa.

The service area is approximately 120 square miles. The population serviced is approximately 30,000. The District is comprised of medium industrial, commercial, rural residential, suburban residential, urban interface, agricultural, and a county airport. Two major thoroughfares, U.S. Freeway 101 and State Highway 12, run through the District. Neighboring communities include Santa Rosa, Rohnert Park, Sebastopol, Kenwood, and Windsor.

The District consists of 4 fire stations, 2 of which are staffed 24 hours and the remaining 2 stations are staffed by volunteers. Service is also provided by a 24 hour facility within the City of Santa Rosa which responds to District and City emergencies. The District operates 19 pieces of equipment including staff and utility vehicles.

The District staff includes 20 full time employees, 16 suppression personnel, 3 Administrative Officers, and 1 Administrative Assistant. There are also 40-50 volunteer & part time firefighting personnel.

There is an annual estimated call volume of 3200 calls. Approximately two-thirds of the call volume is medically related. Department medical aid is limited to first responder, AED, and EMT level. ALS and transport is conducted by private providers.

In addition to emergency services the District provides education and training to the community and actively conducts and participates in Fire Prevention and Public Education programs.

| REV. # | DATE | DESCRIPTION OF REVISION/CHANGE | PREPARED BY | REVIEWED BY | APPROVED BY |
|--------|---------|--------------------------------|-------------|-------------|-------------|
| DRAFT | 2/2/05 | DRAFT | | | |
| 0 | 4/11/05 | Initially Adopted | | | Board |
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